



Comins Township
2090 E. Miller Rd.
Fairview, MI 4862
989-848-5811

Date Approved: _____

Supervisor: _____

Clerk: _____

October 28th, 2025, Regular Meeting:

Called to order at 6:00pm, Pledge lead by Supervisor Lori Lewis. ***Roll call*** taken, Supervisor Lori Lewis, Deputy Supervisor Elise Adams, Clerk Amanda Barajas, Deputy Clerk Courtney Eaves, Treasurer Kevin Salsbury, Trustees John Kuziel II and Blake Snyder all in attendance, ***Guests in attendance***, See sign-in sheet.

Agenda

- ✓ Barajas/Snyder Motion to approve the agenda with additions.

Guest:

Edith Copeland (Free Little Library Proposal)- Would like the township to create a free library at the park.

Scott Reed (Cooper Standard) - Gave presentation on plans for Mio location currently sitting empty, a stainless-steel brazing facility. It would create 49 new job positions. Projected production starting August 2026.

Public Comment: Supervisor allowed 3-minutes of Public Comment per person.

Old Business:

1. Roof at the office is in the process of being replaced and should be done by the end of this week.
2. New street signs have been put up, Clerk Barajas to get an update from the Road Commission.
3. All outside fixtures at the town hall have been painted to match. Two quotes for new front doors have been obtained, and another quote will be coming from Dave Rickett. Supervisor Lori Lewis is looking for a preapproved budget of \$6,500 to get them completed before the next meeting. Board agreed to wait until formal bid can be obtained to continue.
4. Sidewalks in front of the Coffee Shop have been redone at cost of materials. Discussion on maintaining and preserving remaining sidewalks.
5. iWorQ permit management program quote presented for \$1,800. Trustee John Kuziel II, requested that the planning commission be reviewed before approval.
✓ Lewis/Salsbury Approval for one year of iWorQ's Permit Software for \$1,800.
Roll Call: Lewis: Y, Salsbury: Y, Barajas: Y, Snyder: N, Kuziel II: N.
6. Supervisor Lewis addressed concerns with town hall rental agreement, rules and fees.
7. Par Plan Risk Assessment has been done with Supervisor Lewis and Mike. Will revisit in December
8. November/December Meeting is December 2nd, 2025. January meeting needs moved January 13th, 2026 at 6pm presented.
✓ Barajas/Lewis Move January meeting to January 13th, 2026, 6pm.

9. Clerk Barajas addressed concerns with purchases needing to be brought to the board before approval if not under \$1000, routine, or an emergency.
10. Approval to pay Morse Concrete and Excavating \$3,075 for removal of brush at the cemetery. *Funds coming from FEMA should cover this expense.*
 - ✓ Barajas/Lewis Motion to pay Morse Concrete invoice for \$3075, for brush removal.
11. Snowplow bid from GSC, LLC received. \$55 for the park, \$75 for the fire hall and town hall.
 - ✓ Kuziel II/Barajas Motion approving snowplow bid from GSC, LLC.
12. Quote for pavilion at town square presented. \$7,000 from Andrew Bontrager, Sunset Structures for a 10x16 pavilion to be placed at town square.
 - ✓ Barajas/Salsbury Quote for \$7,000 for 10x16 pavilion to be placed at town square.
13. Parks and Recreation Committee Proposal presented to the board by Blake Synder. Trustee Snyder to continue working on it and find prospective members for December meeting.
14. Wellspring requesting mutual aid agreement for the use of town hall in the event of a emergency at the nursing home.

Approval of Payroll & Bills

- ✓ Lewis/Salsbury September 2025 CK#21977-21994

Approval of Budget Amendments

- ✓ Lewis/Snyder Amend Budget as Presented

Approval of Minutes

- ✓ Lewis/Snyder Approval of September 23rd, 2025, Regular Meeting Minutes

Treasurer's Report: Salsbury presented Statement of accounts for September 2025.

Planning Commission Minutes: October 9th, 2025.

Social Media Update: Facebook activity recapped.

Zoning Report: Lori Lewis presented 42 permits issued and 3 special use hearings to date.

Correspondence:

Letter from concerned citizens.

Something Fun:

Christmas Tree

Adjournment: at 8:55pm Lewis/Barajas/Salsbury/Kuziel II/Snyder

Next Meeting: December 2nd, 2025 @ 6pm